In Attendance
Board Members:
S. LaCour, P. Eng., FEC Chair
Dr. D. Peters, P. Eng., FEC Chair-Elect
B. Hunt, P. Eng., FEC Past Chair
S. Freake, RN Director
E. Grant Director
J. Kieley, P. Eng. Director
I. Osmond, P. Eng., FEC Director
Dr. J. Hanciar, P. Geo. ex-officio member
Dr. G. Naterer, P. Eng. ex-officio member

Staff:
G. Emberley, P. Eng., FEC CEO & Registrar
M. Fewer COO & Deputy Registrar
A. Peach Operations Coordinator
L. White, P. Eng., FEC Professional Standards Director
K. Willmott Compliance Officer

Sean LaCour, P. Eng., FEC, Chair of the PEGNL Board of Directors, called the meeting to order at 12:10pm.

Payment of Respect for Deceased Members
A minute of silence was observed in memory of deceased PEGNL members, especially those who passed away over the past year:

Bruce R. Bauld, P. Eng., Life Member
Borden W. Beattie, P. Eng., Life Member
N. Wayne Churchill, P. Eng., Life Member
Nicholas T. Coates, E.I.T.
David W. Dawe, P. Eng.
Frank D. Grant, P. Eng., FEC, Life Member
Charles H. Hood, P. Eng., Life Member
Jiri K. Hubeny, P. Eng., Life Member
Christopher Hutchings, P. Geo.
Hooshang Kazemi-Arbat, P. Eng.
Keith A. Keating, P. Eng.
Thomas W. Kierans, P. Eng. Life Member
Michael T. O’Brien, P. Eng., Life Member
Frederick J. O’Keefe, P. Eng., Life Member
Carl Powell, P. Eng., Life Member
Paul A. Sacuta, P. Eng.

Chair LaCour welcomed all members and out-of-province invited guests. Chair LaCour introduced the 2013-2014 members of the PEGNL Board of Directors.

Motion to adopt the meeting agenda
It was moved by Dick Myers, P. Eng., FEC and seconded by Jane Kieley, P. Eng., that the meeting agenda be adopted as presented.

- MOTION CARRIED –
Minutes of the 2013 Annual General Meeting

It was moved by Darryl Benson, P. Eng., FEC and seconded by Ian Osmond, P. Eng., FEC that the minutes of the 2013 Annual General Meeting be adopted as circulated.

- MOTION CARRIED –

Chair and Chief Executive Officer’s Report

Chair LaCour presented his report (included on pages 4-5 of the 2013 Annual Report). Chair LaCour described the governance model used by the Board in directing the organization and discussed the implementation of the new organizational Ends as established by the Board. Chair LaCour apprised the members of the linkages that the Board has established with the provincial government and Memorial University, and the Board’s plan to establish linkages with municipal governments. Chair LaCour also discussed the Board’s continued work with Engineers Canada and Geoscientists Canada.

Geoff Emberley, P. Eng., FEC, PEGNL CEO & Registrar, presented his report (included on pages 4-5 of the 2013 Annual Report). CEO Emberley discussed some of the items addressed by the organization in the past year, including increased compliance activities and growth in the number of limited licenses issued. CEO Emberley also apprised the members of the growth in license holders including an increase in the number of international applications received. CEO Emberley thanked all volunteers for their tremendous contributions.

It was moved by Dr. Dennis Peters, P. Eng., FEC and seconded by Bill O’Keefe, P. Eng. that the Chair and Chief Executive Officer’s Report be accepted as presented.

- MOTION CARRIED –

Scrutineers’ Report

Chair LaCour called upon Leo White, P. Eng., FEC to present the Scrutineers Report. Mr. White introduced the members of the Scrutineers Committee: Frank Blackwood, P. Geo., Mark Fewer, Andrew Peach, and Leo White, P. Eng., FEC. Mr. White discussed the process followed by the Committee, and confirmed the following:

4,501 total ballots were produced for the 2014 elections
1,441 ballots were received
1 ballot was spoiled
1,440 ballots were counted

The following resulted were noted:

<table>
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<tr>
<th>Elected</th>
<th>Position</th>
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<tr>
<td>Jeff Card, P. Eng.</td>
<td>Chair Elect</td>
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<tr>
<td>Gerry Antle, P. Eng.</td>
<td>Non-Executive Director (three year term)</td>
</tr>
<tr>
<td>Dawn Evans-Lamswood, P. Geo.</td>
<td>Non-Executive Director (three year term)</td>
</tr>
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It was moved by Leo White, P. Eng., FEC and seconded by Phil Helwig, P. Eng. that the Scrutineers Report be accepted as presented.

- MOTION CARRIED –
Chair LaCour thanked all those who ran in the elections. Dick Myers, P. Eng., FEC enquired as to whether there was an increase in voter participation. Chair LaCour confirmed that the voter participation doubled and attributed this in part to the new online voting system. Grant Koropatnik, P. Eng. enquired as to whether reminders had been issued to members regarding voting deadlines. Chair LaCour confirmed that weekly reminders were issued to members whom had not voted.

**Registration Committee Report**
Chair LaCour advised that Dr. Steve Piercey, P. Geo., Chair of the Registration Committee, was unable to attend to present the Registration Committee Report. As such, Chair LaCour called upon CEO Emberley to present the 2013 Registration Committee Report. CEO Emberley presented the Registration Committee Report (included on pages 11-13 of the 2013 Annual Report). CEO Emberley discussed the registration statistics for 2013 and commented on the positive growth. CEO Emberley commented on the significant work of the Experience Review Committee and the Limited License Assessment Committee during the past year.

It was moved by Dr. Dennis Peters, P. Eng., FEC, and seconded by Jane Kieley, P. Eng. that the Registration Committee report be accepted as presented.

- MOTION CARRIED –

**Professional Standards Director’s Report**
Chair LaCour called upon Leo White, P. Eng., FEC, PEGNL Professional Standards Director, to present the Professional Standards Director Report. Mr. White presented his report (included on page 14 of the 2013 Annual Report). Mr. White described the role of the Professional Standards Director. Mr. White discussed some of the national discipline and enforcement activities, and commented on the enforcement and compliance activities of PEGNL, during the past year. Mr. White apprised the members that during 2013 PEGNL initiated the review and revision of the Guideline on the Use of the Seal.

It was moved by Leo White, P. Eng., FEC, and seconded by Bill Hunt, P. Eng., FEC that the Professional Standards Director’s Report be accepted as presented.

- MOTION CARRIED –

**Complaints Authorization Committee Report**
Chair LaCour called upon Bill Hunt, P. Eng., FEC, Chair of the Complaints Authorization Committee, to present the Complaints Authorization Committee report. Mr. Hunt described the roles and responsibilities of the Complaints Authorization Committee. Mr. Hunt confirmed that the committee met six times in 2013 and dealt with five allegations: two of which were dismissed; one received a caution and counsel; one was referred to the Disciplinary Panel; and the other is still under investigation.

It was moved by Bill Hunt, P. Eng., FEC, and seconded by John Hayes, P. Eng., that the Complaints Authorization Committee Report be accepted as presented.

- MOTION CARRIED –

**Financial Report**
Chair LaCour called upon CEO Emberley to present the Audited Financial Statements as prepared by BDO Canada LLP. CEO Emberley presented the Financial Report (included on pages 9-10 of the 2013 Annual Report) and discussed the Statement of Financial Position, Statement of Operations, and the Statement of
Cash Flow. CEO Emberley presented the organization’s budget (included on page 9 of the 2013 Annual Report) for the 2014 fiscal year.

It was moved by Geoff Emberley, P. Eng., FEC and seconded by Robyn Koropatnik, P. Eng. that the audited financial statements of PEGNL as at December 31, 2013 be accepted.

- MOTION CARRIED –

Dick Myers, P. Eng., FEC enquired as to what types of expenses are included in the Other expense category. CEO Emberley confirmed that this category is mainly comprised of applicant examination expenses and the cost of professional seals for new members. Dr. Ross Peters, P. Eng., FEC enquired as to why the scholarship amounts were lower as compared to budgeted amounts. CEO Emberley confirmed that the timing of when the scholarships were issued is the main reason for the difference, explaining that some of the scholarships anticipated to be awarded in late 2013 were not issued until early 2014.

Appointment of Auditor
Chair LaCour confirmed that Section 7.2 of the Engineers and Geoscientists Act, 2008 requires the Association to appoint an auditor at its annual general meeting. The PEGNL Board recommended to the Members that BDO Canada LLP be appointed as PEGNL’s auditors for the 2014 fiscal year.

It was moved by Sean LaCour, P. Eng., FEC and seconded by Darryl Benson, P. Eng., FEC that BDO Canada LLP be appointed as PEGNL’s auditors for the 2014 fiscal year.

- MOTION CARRIED –

Remarks from Engineers Canada President
Chair LaCour called upon Dr. Paul Amyotte, P. Eng., FEC, Chair of the Board of Engineers Canada, to bring greetings on behalf of Engineers Canada. Dr. Amyotte thanked PEGNL for extending the invitation to partake in its 2014 AGM & Conference and for its continued support of Engineers Canada. Dr. Amyotte discussed the roles and purpose of Engineers Canada. Dr. Amyotte also highlighted some of the activities of Engineers Canada during the past year, including the organization’s implementation of the policy governance model and the continued work of the Women In Engineering committee. Dr. Amyotte thanked those PEGNL members whom serve on Engineers Canada committees.

Remarks from Geoscientists Canada
Chair LaCour called upon Jeff O’Keefe, P. Eng., P. Geo., Geoscientists Canada Board member, to bring greetings on behalf of Geoscientists Canada. Mr. O’Keefe, on behalf of Geoscientists Canada, thanked PEGNL for extending the invitation to partake in its 2014 AGM & Conference and for its continued support of Geoscientists Canada. Mr. O’Keefe described the roles and purpose of Geoscientists Canada and highlighted some of the recent activities of Geoscientists Canada, including the recent work on the development of a strategic plan.

Other Business
It was noted that the 2015 Annual General Meeting and Conference will be held on June 5, 2015 in St. John’s, NL.

Introduction of Chair and Members of Board of Directors
In recognition of his efforts, Chair LaCour presented outgoing Board member Bill Hunt, P. Eng., FEC with a token of appreciation. Chair LaCour noted that Rod Churchill, P. Geo. and Darlene Spracklin-Reid, P. Eng. were not able to attend and would receive the token of appreciation at a later date. Chair LaCour then introduced the 2014-2015 PEGNL Board of Directors:

Dr. Dennis Peters, P. Eng., FEC     Chair
Chair LaCour and Dr. Dennis Peters, P. Eng., FEC, Chair-Elect of the PEGNL Board of Directors, exchanged pins. Chair Peters thanked Past Chair LaCour and departing Board members for their efforts over the past year and noted that he was looking forward to serving as Chair in 2014-2015.

Adjournment
It was moved by Dick Myers, P. Eng., FEC, and seconded by Dr. Dennis Peters, P. Eng. FEC, that the 61st annual general meeting be adjourned at 12:57 p.m.

- MOTION CARRIED –