Bill Hunt, P. Eng., FEC, Chair of the PEGNL Board of Directors, called the meeting to order at 12:05pm.

**Payment of Respects for Deceased Members**
A minute of silence was observed in memory of deceased PEGNL members, especially those who passed away over the past year:

- Myles Butler, P. Eng.
- Charles Cullum, Honorary Member
- Eric Gray, P. Eng.
- David Harris, P. Eng.
- Gurney Hodgson, P. Geo.
- G. Francis Kelly, P. Eng.
- Edward Martin, P. Eng.
- T. Clair Murphy, P. Eng.
- Paul O’Brien, P. Eng.
- Rex Parsons, P. Eng.
- Fazal Rahman, P. Eng.
- Edward Robinson, P. Eng.

Chair Hunt welcomed all members and out-of-province invited guests. Chair Hunt introduced the 2012-2013 members of the PEGNL Board of Directors.

**Motion to adopt the meeting agenda**
It was moved by Frank Smith, P. Eng. and seconded by Darryl Benson, P. Eng., FEC that the meeting agenda be adopted as presented.

- MOTION CARRIED –

**Minutes of the 2012 Annual General Meeting**
It was moved by Jeff Card, P. Eng. and seconded by Frank Smith, P. Eng. that the minutes of the 2012 Annual General Meeting be adopted as circulated.

- MOTION CARRIED –
Chair and Chief Executive Officer's Report
Chair Hunt presented his report (included on pages 2-3 of the 2012 Annual Report). Chair Hunt discussed the Board’s work on revising the Ends of PEGNL and noted that the proposed Ends will better serve the regulatory function of PEGNL and better protect the public. Chair Hunt also discussed the enhanced compliance efforts of PEGNL and noted that there is a full time Compliance Officer now in place.

Geoff Emberley, P. Eng., PEGNL CEO & Registrar, presented his report (included on pages 2-3 of the 2012 Annual Report). CEO Emberley discussed some of the items addressed by the organization in the past year, including the implementation of the limited license. CEO Emberley also commented on the positive growth in membership in the past year. CEO Emberley thanked all volunteers for their tremendous contributions.

It was moved by John Evans, P. Eng., FEC and seconded by Frank Smith, P. Eng. that the Chair and Chief Executive Officer’s Report be accepted as presented.

- MOTION CARRIED

Scrutineers’ Report
Chair Hunt called upon Leo White, P. Eng. to present the Scrutineers Report. Mr. White introduced the members of the Scrutineers Committee: Frank Blackwood, P. Geo., Mark Fewer, Julia Ludlow, and Leo White, P. Eng. Mr. White discussed the process followed by the Committee, and confirmed the following:

4,047 total ballots were produced for the 2013 elections
768 ballots were received
4 ballots were spoiled
764 ballots were counted

The following resulted were noted:

**Elected** | **Position**
--- | ---
Dr. Dennis Peters, P. Eng., FEC | Chair Elect
Jane Kieley, P. Eng. | Non-Executive Director (three year term)
Andrew Peach, P. Geo. | Non-Executive Director (three year term)

It was moved by Leo White, P. Eng. and seconded by Darryl Benson, P. Eng., FEC that the Scrutineers Report be accepted as presented.

- MOTION CARRIED –

Registration Committee Report
Chair Hunt advised that Dr. Dennis Peters, P. Eng., FEC, Chair of the Registration Committee, was unable to attend to present the Registration Committee Report. As such, Chair Hunt called upon CEO Emberley to present the 2012 Registration Committee Report. CEO Emberley presented the Registration Committee Report (included on pages 9-11 of the 2012 Annual Report). CEO Emberley discussed the registration statistics for 2012 and commented on the positive growth. CEO Emberley commented on the significant work of the Experience Review Committee during the past year. CEO Emberley also noted that the Limited License Assessment Committee has been established.

It was moved by John Evans, P. Eng. and seconded by Alan Kirby, P. Eng. that the Registration Committee report be accepted as presented.

- MOTION CARRIED –
Professional Standards Director’s Report
Chair Hunt called upon Leo White, P. Eng., PEGNL Professional Standards Director, to present the Professional Standards Director Report. Mr. White presented his report (included on page 12 of the 2012 Annual Report). Mr. White discussed some of the national discipline and enforcement activities, and commented on the enforcement and compliance activities of PEGNL, during the past year. Mr. White also advised that a new full time Compliance Officer has been hired to assist in the enforcement and compliance initiatives of PEGNL.

It was moved by Leo White, P. Eng., and seconded by Frank Smith, P. Eng. that the Professional Standards Director’s Report be accepted as presented.

- MOTION CARRIED –

Complaints Authorization Committee Report
Chair Hunt advised that Dr. Ray Gosine, P. Eng., FEC, Chair of the Complaints Authorization Committee, was unable to attend to present the Complaints Authorization Committee Report. As such, Chair Hunt presented the report on behalf of Dr. Gosine. Chair Hunt discussed the report (included on page 13 of the 2012 Annual Report). Chair Hunt described the role of the Committee and the processes it employs. Chair Hunt noted that the Committee held six meetings in the past year and considered four allegations. Chair Hunt confirmed that one allegation was dismissed following a lengthy and detailed investigation; one allegation led to a caution and counsel; and two allegations are still under investigation.

It was moved by Bill Hunt, P. Eng., FEC, and seconded by Jeff Card, P. Eng., that the Complaints Authorization Committee Report be accepted as presented.

- MOTION CARRIED –

Financial Report
Chair Hunt called upon CEO Emberley to present the Audited Financial Statements as prepared by BDO Canada LLP. CEO Emberley presented the Financial Report (included on pages 4-8 of the 2012 Annual Report) and discussed the Statement of Financial Position, Statement of Operations, and the Statement of Cash Flow. CEO Emberley presented the organization’s budget (included on page 7 of the 2012 Annual Report) for the 2013 fiscal year.

It was moved by Darryl Benson, P. Eng., FEC and seconded by John Ryan, P. Eng. that the audited financial statements of PEGNL as at December 31, 2012 be accepted.

- MOTION CARRIED –

Appointment of Auditor
Chair Hunt confirmed that Section 7.2 of the Engineers and Geoscientists Act, 2008 requires the Association to appoint an auditor at its annual general meeting. The PEGNL Board recommended to the Members that BDO Canada LLP be appointed as PEGNL’s auditors for the 2013 fiscal year.

It was moved by Gilbert Bennett, P. Eng. and seconded by Carl King, P. Eng. that BDO Canada LLP be appointed as PEGNL’s auditors for the 2013 fiscal year.

- MOTION CARRIED –
Remarks from Engineers Canada President
Chair Hunt called upon Jim Beckett, P. Eng., FEC, to bring greetings on behalf of Engineers Canada. Mr. Beckett thanked PEGNL for extending the invitation to partake in its 2013 AGM & Conference and for its continued support of Engineers Canada. Mr. Beckett highlighted some of the activities of Engineers Canada during the past year, including the competency based assessment project and the immigration website. Mr. Beckett commented on the labour market projections to 2020 and the projected shortage of those with more than ten years experience. Mr. Beckett also commented on the vision for Engineers Canada gaining more recognition nationally and internationally. Mr. Beckett extended congratulations to Darryl Benson, P. Eng., FEC on being elected to the Executive Committee of Engineers Canada.

Remarks from Geoscientists Canada
Chair Hunt called upon Jeff O’Keefe, P. Eng., P. Geo., to bring greetings on behalf of Geoscientists Canada. Mr. O’Keefe, on behalf of Geoscientists Canada, thanked PEGNL for extending the invitation to partake in its 2013 AGM & Conference and for its continued support of Geoscientists Canada. Mr. O’Keefe highlighted some of the recent activities of Geoscientists Canada including the recent implementation of the Fellow of Geoscientists Canada (FGC) designation. Mr. O’Keefe also noted that he is looking forward to representing PEGNL as a Director on the Geoscientists Canada Board.

Other Business
It was noted that the 2014 Annual General Meeting and Conference will be held on June 27, 2014 in St. John’s, NL.

Introduction of Chair and Members of Board of Directors
In recognition of their efforts, Chair Hunt presented outgoing Board members Jeff Card, P. Eng. and Gordon Holden, P. Eng. with a token of appreciation. Chair Hunt noted that Dr. Ray Gosine, P. Eng., FEC was not able to attend and would receive his token of appreciation at a later date.

Chair Hunt and Sean LaCour, P. Eng., Chair-Elect of the PEGNL Board of Directors, exchanged pins. Chair LaCour thanked Past Chair Hunt and departing Board members for their efforts over the past year. Chair LaCour then introduced the 2013-2014 PEGNL Board of Directors:

Sean LaCour, P. Eng., FEC  
Dr. Dennis Peters, P. Eng., FEC  
Bill Hunt, P. Eng., FEC  
Rod Churchill, P. Geo.  
Neil Cleary, P. Eng.  
Sherry Freake, RN  
Ed Grant  
Jane Kieley, P. Eng.  
Ian Osmond, P. Eng.  
Andrew Peach, P. Geo.  
Darlene Spracklin-Reid, P. Eng.  
Marina Whitten, QC  
Dr. Greg Naterer, P. Eng.  
Dr. John Hanchar, P. Geo.

Adjournment
It was moved by Frank Smith, P. Eng., and seconded by Darryl Benson, P. Eng., that the 60th annual general meeting be adjourned at 12:55 p.m.

- MOTION CARRIED –